

**DEVON & SOMERSET FIRE & RESCUE AUTHORITY**  
**(Annual Meeting)**

10 June 2022

Present:

Councillors Randall-Johnson (Chair), Best, Biederman, Brazil, Chesterton, Clayton, Coles, Cook-Woodman, Drean, Hannaford, Hendy, Kendall, Long, McGeough, Partridge, Peart, Power, Prowse, Radford, Roome, Sellis and Shayer.

Apologies:

Councillors Kerley, Sully, Thomas and Trail BEM.

**DSFRA/22/1**     **Election of Chair**

**RESOLVED** that Councillor Randall-Johnson be elected Chair of the Authority until its next annual meeting.

**DSFRA/22/2**     **Election of Vice-Chair**

**RESOLVED** that Councillor Cook-Woodman be elected Vice-Chair of the Authority until its next annual meeting.

**DSFRA/22/3**     **Minutes**

**RESOLVED** that the Minutes of the Authority (Budget) meeting held on 22 February 2022 be signed as a correct record.

**DSFRA/22/4**     **Review of Constitutional Governance Framework**

The Authority considered a report of the Director of Governance & Digital Services (DSFRA/22/10) on the latest review of the Authority's constitutional governance framework documents.

The report identified each of the documents (e.g. Standing Orders; Financial Regulations; Scheme of Delegations) comprising the framework. The Authority had approved substantial changes to several of the documents at its last annual meeting (Minute DSFRA/21/4 refers).

The latest review had not identified any substantial changes albeit that a clarificatory amendment to Financial Regulations (dealing with approvals delegated to the Chief Fire Officer in relation to pensions schemes) was proposed.

It was also acknowledged that the recently published White Paper "Reforming our Fire and Rescue Service" could have implications requiring further amendment to certain of the documents (e.g. Scheme of Delegations) in due course.

**RESOLVED**

- (a). that the clarifying revision to Financial Regulations as set out at Section 3 of report DSFRA/22/10 be approved;

- (b). that, subject to (a) above, the Authority’s constitutional governance framework documents as listed at paragraph 1.1 of the report be endorsed; and
- (c). that the Clerk be authorised to publish the documents (revised as necessary) on the Authority website.

**DSFRA/22/5 Schedule of Appointments to Committees and Outside Bodies**

The Authority considered a report of the Director of Governance & Digital Services (DSFRA/22/11) to which was appended a Schedule of proposed Authority appointments to committees etc. and outside bodies for the 2022-23 municipal year (i.e. until the next Authority annual meeting).

**RESOLVED**

- (a). that the following appointments be made to Authority Committees etc. and outside bodies, the term of office to be until the Authority’s next annual meeting unless otherwise indicated:

***Audit & Governance Committee (9 Members)***

<b>Con</b>	<b>LD</b>	<b>Lab</b>	<b>Ind.</b>
Patridge	Brazil	Hendy	
Power	Kerley		
Prowse	Roome		
Sellis			
Thomas			

***Community Safety Committee (7 Members)***

<b>Con</b>	<b>LD</b>	<b>Lab</b>	<b>Ind.</b>
Chesterton	Brazil		Biederman
McGeough	Sully		
Partridge			
Radford			

***People Committee (7 Members)***

<b>Con</b>	<b>LD</b>	<b>Lab</b>	<b>Ind.</b>
Clayton	Best	Hannaford	
Peart	Kendall		
Thomas			
Trail BEM			

**Resources Committee (7 Members)**

Con	LD	Lab	Ind.
Drean	Coles		
McGeough	Long		
Peart			
Power			
Sellis			

**Appointments & Disciplinary Committee (4 Members)**

Con	LD	Lab	Ind.
Cook-Woodman	Best	Hannaford	
Randall-Johnson			

**Appeals Committee (4 Members)**

Con	LD	Lab	Ind.
Power	Long		
Shayer	Roome		

**Equality and Diversity Member Champion**

Councillor Trail BEM

**Climate Change and Sustainability Member Champions**

Councillor Clayton.

**Local Government Association Fire Commission**

Authority Chair and Councillor Coles.

**Local Government Association General Assembly**

Authority Chair (exercising one Corporate and one Service vote) and Councillors Cook-Woodman, McGeough and Roome (each exercising one Service vote).

**(NOTE:** The General Assembly is held annually. Actual attendance by an Authority Member, as an approved duty, is subject to the inclusion of fire and rescue specific items in the business to be discussed).

**South West Councils**

Authority Chair

**South West Provincial Council**

Chair, People Committee.

- (b). that, in accordance with Standing Orders, the following appointments be made to Committee Chair and Vice Chair positions until the Authority's next annual meeting:

***Audit & Governance Committee***

**Chair** Councillor Brazil

**Vice-Chair** Councillor Partridge

***Community Safety Committee***

**Chair** Councillor Chesterton

**Vice-Chair** Councillor Biederman

***People Committee***

**Chair** Councillor Hannaford

**Vice-Chair** Councillor Clayton

***Resources Committee***

**Chair** Councillor Peart

**Vice-Chair** Councillor Drean

***Appointments & Disciplinary Committee***

**Chair** Authority Chair

**Vice-Chair** Councillor Best

***Appeals Committee***

**Chair** Power

**DSFRA/22/6 Draft Calendar of Meetings 2022-23**

The Authority considered a report of the Director of Governance & Digital Services (DSFRA/22/12) to which was appended a draft Authority Calendar of Meetings for the 2022-23 municipal year.

**RESOLVED**

- (a). that, for the Audit & Governance Committee meeting proposed for Friday 22 July 2022, the Clerk be delegated authority to amend the time of the meeting from 14.00 to 10.00, subject to this being viable;
- (b). that, subject to (a) above, the Authority Calendar of Meetings 2022-23 be approved.